

# WEEKLY UPDATE

## EVERGREEN INDIANA

### CIRC PROCEDURES UPDATE

The Patron Services Committee approved several updates to the Circulation Procedures Guide. For a summary of the changes, [click here](#). To view the updated procedures, [click here](#).

### TEMPLATES CLEANUP

We will start sending out emails to libraries that have report templates on expired staff working accounts. This is to determine if the templates can be deleted or if they need to be transferred or cloned to an active staff account.

### OWENSVILLE LIBRARY LAUNCH

Owensville Carnegie Public Library will be launching as the 131st Evergreen Indiana member library on Tuesday, August 26. If you're nearby, please stop by to congratulate them!

*meet  
the team*

### STRATEGIC PLAN SURVEYS

We've been working with Carson Block Consulting on a strategic plan for Evergreen Indiana. Next month we will be launching a number of surveys to collect feedback that will shape the plan. We'll be collecting information from Evergreen Indiana library staff, patrons, and non-Evergreen Indiana libraries. More information will be coming in the next couple of weeks.

Meet the new Director of the Evergreen Indiana Library Consortium, Courtney Brown! Courtney has been in this position for about three months. Prior to this role, she was a Regional Coordinator in the Indiana State Library's Professional Development Office for eight years. She's also worked at the Plainfield-Guildford Township Public Library and the Indianapolis Public Library. She loves meeting and building relationships with Evergreen Indiana library staff all over the state. She enjoys reading, yoga, and singing in the car. Her favorite part about the consortium is seeing the enthusiasm and support given to libraries joining the community. You can reach her at [director@evergreenindiana.org](mailto:director@evergreenindiana.org).

### REGIONAL USER GROUPS

Consider joining us for one of the seven scheduled Regional User Groups being held across the state in September and October! The schedule includes the 3.13 upgrade, Aspen, and an open discussion. We'd love to see you there!

September 17 | [Parke County Public Library](#)  
September 20 | [Jackson County Public Library](#)  
September 24 | [Pike County Public Library](#)  
September 26 | [Morrison-Reeves Public Library](#)  
October 1 | [Porter County Public Library](#)  
October 9 | [Noble County Public Library](#)  
October 11 | [Danville Public Library](#)

### ANNIVERSARIES

We're taking a look at libraries that celebrated their Evergreen Indiana anniversaries this week!

August 22, 2016 - Orleans Public Library  
August 23, 2011 - Greentown Public Library, Osgood Public Library, Perry County Public Library



### Q2 INVOICES

The 2024 2nd Quarter invoices are now available via the web client. Payment will be due 35 days after receipt. Please contact Courtney Brown at 317-232-3691 or at [cobrown@library.in.gov](mailto:cobrown@library.in.gov) with any questions.

### BARCODE PURCHASES USING PSI

Evergreen Indiana has regularly scheduled buying pools to allow for the purchase of library cards from PSI Graphics at negotiated rates. Orders may be submitted outside of pool dates. Barcode labels can be ordered from PSI Graphics at a negotiated rate at any time during the year, but will ship during the next buying pool.

To order one or both, use the [order form provided here](#).

### TRAINING & EVENTS

Make sure you check the calendar frequently to see upcoming webinars and events!



### ERESOURCES

Your patrons have access to Gale Legal Forms and the [Chilton Library](#) database by using their Evergreen Indiana library card! Contact Courtney Brown for access info.