

APRIL MINUTES

Evergreen Indiana Executive Committee Meeting

April 9th 1:00pm ET/12:00 p.m. CT

I. Call Meeting to Order

- A. Durbin, Chair, called the meeting to order at 1:01 pm ET.

II. Roll Call and Welcome

A. Committee Members attending:

1. Lori Durbin (Chair), Greensburg - Decatur County Contractual Public Library - Online
2. Brandy Graves (Chair-elect), Shelby County Public Library
3. Krista Ledbetter, Morgan County Public Library
4. Winnie Logan, New Castle - Henry County Public Library - Online
5. Jayanne Rumble, Montezuma Public Library
6. Nicholas Stephan (secretary), Garrett Public Library - Online
7. Trista Smith, Newburg Chandler Public Library

B. Non-Voting Members attending:

1. Ruth Frasur Davis, ISL
2. Britta Dorsey, ISL
3. Jacob Speer, ISL - Online
4. Stephanie Asberry, ISL- Online
5. Courtney Brown, ISL - Online

C. Other Attendees:

1. Nick Philip (Patron Services Chair) - Plainfield-Guilford Township Public Library
2. Anita Brown - Kendalville Public Library - Online
3. Inge Kikidko - Porter County Public Library - Online
4. Matthew Stevenson - Plainfield-Guilford Township Public Library

III. Approval of Agenda

- A. A motion by Smith to approve the agenda was made. With a Second by Graves, the motion passed unanimously.

IV. Approval of Minutes from February Meeting

- A. Tabled

V. Indiana State Library Report

- A. ASPEN has been soft Launched successfully. It is up to each member library to launch to their patrons at their discretion.
- B. The 2023 annual report has been released. Has been shared in various places including the website and via social media.
- C. Morrison-Reeves Library is in the midst of its onboarding. Will launch publicly April 30th.
- D. Jasonville Public Library is working on Re-barcoding. Evergreen Indiana staff will meet with them this coming Monday.
- E. Evergreen Indiana Annual Election is ongoing. Participation level is great.
- F. ECDI responsibilities will be transitioning to another consortium (NOBLE). This is due to the fact that the new Evergreen Indiana Director will not be assuming those duties. Davis will continue as a contract employee with them to ensure a successful transition.
- G. Speer reports that interviews for the Evergreen Indiana Director have been completed and the Indiana State Library will be making an offer soon. Durbin reports that she was able to sit in on the interview process and the discussion of who to hire. She expressed gratitude that she was able to participate. Durbin was impressed with the process, interviews, and decisions being made. She also expressed confidence that the Indiana State Library would make a strong decision to fill the position. Speer returned his gratitude for Durbins participation.

VI. Fiscal Report

- A. Evergreen Indiana has expended almost \$200k, which Davis reports is reasonable and appropriate due to Reference USA and ASPEN expenses.
- B. Davis anticipates the Indiana State Library will be updating annual expenditures soon, which in turn allows Evergreen Indiana to start updating its records for clear communication to member libraries about their membership costs.

VII. Training Report

- A. Dorsey reports that training is progressing well. Some slow down has occurred due to several migrations that are ongoing.
- B. A cataloging party is being planned for some time in May.
- C. Morrison-Reeves Library has finished all of their online training.
- D. Documentation has been updated to 3.11.

VIII. Subcommittee Reports

- A. Davis reported for the Cataloging Committee. No significant actions were taken, some maintenance issues were discussed. The Morrison Reeves Index library was discussed. The hope is to roll this option out to all member libraries. The index is an additional instance of Evergreen Indiana. This will allow the cataloging and discovery of unique items that do not conform to the expectations of the Evergreen Indiana Database. Other libraries have other indexes that might be appropriate. They are discoverable through ASPEN.

- B. Davis Reported on econtent. This committee will be meeting quarterly now. No other updates were provided.
- C. Philips reported on Patron Services. Renewals now will not lose days when renewing an item early.
- D. Davis reported for the strategic plan committee. Carson Block Consulting has been hired. The chair of patron services and of cataloging committees have been invited.

IX. New Business

- A. Owensville Public Library has applied for membership. They serve around 4,000 people. They have an annual expenditure of just above \$275k a year. A motion by Smith and a second by Ledbetter to approve the membership application was presented. It passed unanimously. They are the 122nd Evergreen Indiana Library.

X. Old Business

- A. A motion was made by Stephan and a second by Graves to approve the proposed Evergreen Indiana Shared Circulation Policy. This policy allows for more customization at the local level. The policy was approved unanimously.

XI. Announcements

- A. Next meeting: 1 pm ET, June 11th at Garrett Public Library in Garrett Indiana.

On a motion made by Graves and Rumble, the meeting was adjourned at .