



# Cataloging Committee Meeting

March 27, 2024, 10 a.m. ET, 9 a.m. CT

Virtual Meeting

**Members Present:**

Anita Brown (Kendallville)  
Charles Lemme (Hussey Mayfield)  
Jocelyn Lewis (ISL - non-voting member)  
Sandra Osborn, secretary ( Mooresville)  
Arlene Reynolds (Henry Henley)  
Emma Richey (Eckhart)  
Monica Riley, chair (Jackson County)  
Catherine Roberts (Shelby County)  
Jennifer Steffey (Noble County)

**Members Not Present:**

Kayla Morris (Newburgh-Chandler)  
Christie Whitton (Peabody)

**State Library Staff:**

Ruth Frasur Davis  
Britta Dorsey

**Guests included:**

Evelyn Montes (Plainfield)  
Anna Roberts (Greenwood)  
Sarah Childs (Hussey Mayfield)

## Minutes

1. Call Meeting to Order. Monica Riley called the meeting to order at 10:00 AM
2. Roll Call. Roll call was completed. Quorum was met.
3. Approval of Agenda. Agenda was approved on a motion by Emma, seconded by Sandra.
4. Approval of the Minutes from February 1, 2024. Minutes were approved on a motion by Sandra, seconded by Jennifer.
5. Indiana State Library Report
  1. [Community BIBFRAME Study Group - LoC BIBFRAME Project](#). Reminder that BIBFRAME exists and is being discussed more by the International Evergreen community.
  2. Morrisson Reeves Library. Planning on migrating on April 30th. No cataloging freeze needed.
    1. SIRSI Horizon.

2. Newspaper Index - separate Evergreen ILS instance. Ruth demonstrated this database called Evergreen INdex, which is connected to Aspen Discovery.
  3. Jasonville Public Library. No launch date yet.
    1. Follett Destiny
  4. Owensville Public Library. Will need to go through the executive committee for approval.
    1. Evolve by Infovision
  5. Aspen Discovery Implementation. So far 30 people have gotten permission for their Aspen administration. Ruth reminded us that local Aspen administration permission is different from local E.I. administration. Some staff members like web designers, programmers, etc. might want to have access. Ruth showed us some examples of what some libraries are working on.
  6. 3.11.2 and OPAC Upgrade
    1. Acquisitions Upgrade - New Permission. This permission was added with the upgrade.
    2. Parts - global flag and library setting. This requires a parts hold on any record that has parts attached. Title holds will fail.
    3. Holds Screen label. The actual text on the label will go to the Patron services committee for discussion and approval.
  7. [Holdings Bugfix Project](#). Test is done.
  8. [Evergreen 2024 International Online Conference](#). Reminder that this conference is April 24-25, with a heavy cataloging component. Terry Reese from MARCedit is speaking.
6. Training and Support Report
1. Live trainings. Britta did trainings with Morrison Reeves public library, as well as Basic Cataloging with 6 attendees, and 5 attendees at Advanced Cataloging. There are now 3 new Cat1s. 41 people attended her Board Games from Scratch session, and her Audiobooks From Scratch is tomorrow. Britta also told us of a very small library that had not added any items for the past year. She and Courtney Brown visited the library and assisted with backlog of donations. Ruth brought up the issue of libraries finding it hard to get staff with original cataloging expertise, or working through staffing transitions when a cataloger leaves. In the future, we may want to think about a mechanism to contract with smaller libraries or for other libraries to provide support during these periods.
  2. Documentation update. Britta updating as she is able. The Dyslexia-friendly books genre heading has been added.

## 7. Unfinished Business

1. LCCNs. Emma found the answer she was seeking about this issue.
2. [Policy Update Recommendations](#). Britta presented her edits to the policy. However, there is a discrepancy between the policy and the procedures about requiring a LCSH for each record. One says that LCSH is required, while the other says any thesaurus is okay. These need to be in agreement. We will discuss at our next meeting. Edits minus the LCSH question were approved to be sent to the executive committee on a motion by Anita and seconded by Sandra. Everyone is appreciative of the work that Britta has done on this.

## 8. New Business

1. Title source Tag (500 vs [588](#)) [Example](#). Britta brought up that the 588 field is now recommended to be used for title source information, rather than the 500. Using the 588 defines the note more specifically, which can be better used by systems, including Aspen Discovery. Other 5xx notes, like the 534, exist that we might want to review as well. Britta will add the 588 to the procedures, and will investigate other 5xx notes as well. We will discuss in June.

## 9. Public Comment. None.

10. Announcements. This is Ruth Davis's last cataloging committee meeting, as she is leaving in May. We thank her for all the great work that she has done over the years for all Indiana libraries. She will be missed.

11. Next meeting: 10am ET, 9am CT June 6, 2024, via Zoom. Meeting was adjourned on a motion by Charles and seconded by Arlene.