



Cataloging Committee Meeting

December 7, 2023, 10 a.m. ET, 9 a.m. CT

Virtual Meeting

Members Present:

Anita Brown (Kendallville)
Charles Lemme (Hussey Mayfield)
Jocelyn Lewis (ISL - non-voting member)
Kayla Morris (Newburgh-Chandler)
Sandra Osborn, secretary (Mooreville)
Emma Richey (Eckhart)
Monica Riley, chair (Jackson County)
Catherine Roberts (Shelby County)
Jennifer Steffey (Noble County)
Christie Whitton (Peabody)

Members Not Present:

Arlene Reynolds (Henry Henley)

State Library Staff:

Ruth Frasure Davis
Britta Dorsey

Guests included:

Janet Green (Morgan Co.)
Elizabeth Hager (Porter Co.)
Jonathan Redmon

Minutes

- I. Call Meeting to Order. Meeting was called to order at 10:02 AM.
- II. Roll Call. Roll Call was taken.
- III. Approval of Agenda. Agenda was approved on a motion by Sandra and seconded by Charles.
- IV. Approval of the Minutes from October 5, 2023. Minutes were approved on a motion by Sandra and seconded by Anita.
- V. Indiana State Library Report
 - A. [Community BIBFRAME Study Group - LoC BIBFRAME Project](#). No updates. Just something to continue to monitor.
 - B. Pierceton PL Launch. Ruth reported a successful launch.
 - C. Morrisson Reeves Library. Their application was approved. They are an acquisition library. Will join either April or May.
 - D. Jasonville Public Library. Applying for membership.
 - E. Aspen Discovery Implementation. Working on implementation and will announce training soon.
 - F. 3.11.1 Upgrade. Upgrade will be in January.
 - G. Marcive. The updates are in progress.
- VI. Training and Support Report

- A. Live trainings. Britta held the course again, with 8 attending and 5 new Cat1s. Britta reported 8 Advanced Cataloging courses held this year, with 87 attendees, and 32 new Cat1 permission holders. 6 roundtables in 2023. 133 attended the recent Refresher. So far, 43% of Cat1s have been renewed. She is also excited to release the Advanced Cataloging Moodle course tomorrow.
- B. Documentation update. Britta updated the OLAC links for their new documentation. She also changed terminology to IDL from the older e-consortium names.

VII. Unfinished Business

- A. Procedures Guide Updates.
 - 1. Cover Art Uploader. This was discussed in New Business. But Britta wanted to be able to release her Moodle course, which included instruction on how to use.
 - a) [Guidelines and Instructions](#)
 - b) [Template](#)

8. New Business

- 1. eBook ISBNs. It's not currently in the procedures to remove 020s with eBook ISBNs, but it is in the training. Britta will add. The 776 field was discussed. The field doesn't display, but there is a question to remove if the eBook ISBN is recorded here. A motion to keep the 776 in fields was made by Christie, with Sandra seconding. Catalogers will be instructed not to delete this field, but also not to add it.
- 2. Duplicate ON-ORDER records. This tends to be a problem with acquisitions. Britta will review Procedures. Monica can send a reminder to the listserv just to merge these when found.
- 3. Magazine Parts Names. A long discussion on magazine part names that don't necessarily conform to the E.I. formats. These structured formats were created before the Serials module became available. For public libraries, usually the date will suffice for part names, but there are academic journals for which volume and issue are as important as date. Porter County had been using volume/issue for their part names. We discussed that it is probably time to update these part names, as providing extra information is good thing. We would want to avoid making a massive change, just adding to existing formats. Monica will consider how to proceed. Britta will make it clear in trainings that having the exact text string is important for parts to work as expected when placing holds.
- 4. Cover Art. Quite a long discussion on the use of the cover art uploader and template. There was a question from Britta if she could include this in her Moodle course. The actual "how to" should be in the manual, with the introduction and purpose in the procedures. The procedures will be approved at the next meeting
 - 1. Copyright Discussion
 - 2. Baker & Taylor Content
- 5. Procedures Guide Updates. Britta showed her completed and updated course, which will be of great value to catalogers in the consortium. She had several things that she wanted to update in the Procedures. She will update and have available to vote on at the next meeting.
 - 1. Playaway devices (pg 57) - addition of 33X
 - 2. 7XX added entry headings (pg 81)
 - 3. Records for realia (pg 43) - board games

4. Repeating the edition statement. There was a question if the multiple 250s show in the public display. It was verified that it does not.
9. Public Comment. None.
10. Announcements. None
11. Next meeting: 10am ET, 9am CT February 1, 2023, via Zoom. Verified that we will meet every other month next year. Meeting was adjourned on a motion by Christie and seconded by Anita.