

# Minutes

August 15th, 2023, 9 a.m. CT/10 a.m. ET

## Online Meeting

### Voting Members Present:

- Julie Bigler, Hussey-Mayfield Memorial Public Library
- Andrea Busick, Adams Public Library System
- Cassie Jones, Morgan County Public Library
- Ashley Meyer, West Lafayette Public Library
- Katie Noonan, Vernon Township Public Library
- Nick Philip, Plainfield-Guilford Township Public Library
- Austin Stroud, Monon Town & Township Public Library
- Trista Rue, Melton Public Library

### Non-voting Members Present:

- Britta Dorsey, Indiana State Library
- Ruth Frasur, Indiana State Library

### Guests Present:

- Anita Brown, Kendallville Public Library
- Kristin Worstell, Indiana State Library
- Inge Kokidko, Porter County Public Library

- I. Call Meeting to Order
  - A. By Nick Philip @ 10:01 AM ET / 9:01 AM CT
- II. Approval of Agenda
  - A. Trista Rue motioned; Julie Bigler seconded
  - B. All in favor
- III. Approval of the Minutes from June 20, 2023
  - A. Julie Bigler motioned; Austin Stroud seconded
  - B. All in favor
- IV. Indiana State Library Report
  - A. Ruth Frasur reported that the Executive Committee approved all updated circulation policy language recommendations sent from the Patron Services Committee. The Executive Committee had one change that kept some of the old language regarding card renewals and remote authentication.
  - B. The Evergreen Indiana Annual Conference is to be held on August 18th with an informal reception at Harrison House the night before.
  - C. The Executive Committee voted to accept the proposal from Aspen Discovery Service. Aspen is expected to launch in March 2024 but will have a 6-9 month ramp up before that.
  - D. Ruth Frasur gave a development update: there is active testing for one of the last components of angular acquisition. Elizabeth Hager (Porter County PL) has joined ECDI as a rep for EI in that development group.
  - E. Pierceton Public Library has about 25% of its collection ready before its EI launch. At 50% completed, training will be set and a public launch date will be worked out, likely the first part of December.

- F. Ruth Frasur reported that the Evergreen upgrade will be announced soon, which will happen the weekend before Thanksgiving. Libraries should plan for Friday through Sunday being down. The version is not yet chosen and depends on which is most stable. Preparations will begin early next month, including test servers.
  - G. Ruth Frasur is meeting with Nappanee Public Library's ILS selection team soon.
  - H. SMS notifications are being tracked, both triggered events and actual notifications, often bundled. The top libraries may be asked to join a pilot group for better SMS communications consortium-wide but not before Aspen discovery layer is deployed.
- V. Training Report
- A. Britta Dorsey reported that in June, split Circulation and Holds webinars we held and worked much better for staff time commitment.
  - B. In July, Transits in EI was held for the first time and lasted less than 30 minutes.
  - C. The Reports Interest Group met and talked about Library IQ and how libraries are using it.
  - D. A Circulation Roundtable may be set up in mid-October, based on common help desk tickets submitted.
  - E. The Patron Management webinar has been uploaded to the Youtube training channel.
  - F. Britta Dorsey will be co-presenting with Mary K. Emmrich in cataloging track at the EI Annual Conference, "Who is Marc?"
- VI. Unfinished Business
- A. None.
- VII. New Business
- A. Officer election(s)
    - 1. Chair-Elect: Austin Stroud
    - 2. Secretary: Ashley Meyer
      - a) Motioned to accept slate - Julie Bigler
      - b) Seconded - Trista Rue
      - c) All in favor.
- VIII. Public Comment
- A. None.
- IX. Announcements
- A. Next meeting: 9 a.m. CT/10 a.m. ET, October 17th, 2023, via Zoom
- X. Adjournment
- A. Austin Stroud motioned.
  - B. Julie Bigler seconded.
  - C. Unanimously approved.
  - D. Meeting is adjourned @ 10:28 AM ET / 9:28 AM CT

Respectfully submitted,  
*Ashley Meyer*