



Cataloging Committee Minutes

August 3, 2023, 10 a.m. ET, 9 a.m. CT

Virtual Meeting

Members Present:

Anita Brown (Kendallville)
Mary Kay Emmrich (Newton County)
Jocelyn Lewis (ISL - non-voting member)
Kayla Morris (Newburgh-Chandler)
Sandra Osborn, secretary (Mooresville)
Arlene Reynolds (Henry Henley)
Catherine Roberts (Shelby County)
Jennifer Steffey (Noble County)
Christie Whitton (Peabody)

Monica Riley, chair (Jackson County)
Catherine Roberts (Shelby County)

State Library Staff:

Ruth Frasur
Britta Dorsey

Guests included:

Evelyn Montes (Plainfield PL)
Gisela Vore (Syracuse PL)
Sarah Childs (Hussey Mayfield PL)
Jenn Crusenberry (Hamilton North)
Jacqueline Radazzo (Porter County PL)

Members Not Present:

Charles Lemme (Hussey Mayfield)
Emma Richey (Eckhart)

Minutes

- I. Call Meeting to Order. In the absence of our chair, Ruth Frasur called the meeting to order at 10:03 am.
- II. Roll Call. Roll call was taken.
- III. Approval of Agenda. Agenda was approved on a motion by Sandra, and seconded by Anita.
- IV. Approval of the Minutes from June 1, 2023. After a few mistakes were corrected, minutes were approved on a motion by Arlene, and seconded by Anita.
- V. Indiana State Library Report.
 - A. [Community BIBFRAME Study Group - LoC BIBFRAME Project](#). Ruth wanted to share these links with our guests in the meeting.
 - B. [Cataloging Parties for Pierceton Public Library](#). Princeton is moving along nicely. 18.7% now cataloged.
 - C. Aspen Discovery - Executive Committee. Hopefully Aspen Discovery will be adopted at the next executive committee meeting. Ruth believes that it will add many possibilities to our catalog.

- VI. Training and Support Report.
 - A. Live trainings. Britta reported that the Basic Cataloging is now complete asynchronous, while the advanced is still a work in progress. 5 attended the most recent Advanced course, 7 attended the Searching the Catalog course, and 31 attended the Cataloging Interest Group.
 - B. Documentation update. Documentation for Batch processes have been updated. We had a brief discussion on inventory training.
- VII. Unfinished Business
 - A. Procedures Guide Updates
 - 1. Cover Art Uploader
 - a) [Guidelines and Instructions](#). Ruth is still working on these.
 - b) [Template](#). This is intended to be a simple design to copy and use, but not change heavily. The cover art topic was tabled on a motion by Mary Kay and seconded by Arlene
- VIII. New Business
 - A. Procedures Guide Updates
 - 1. [Series procedures](#) (Britta). We discussed these procedures, but no action was taken.
 - 1. [245 Title Entries](#) - GMD Removal. It was decided to remove the GMD section completely. Passed on a motion by Mary Kay and seconded by Anita.
 - B. Edition statements
 - 1. [Using multiple 250 \(hardcover + trade pbk\)](#). More than one 250 field is allowed in records, but there is serious concern that holdings will be added to records that shouldn't be. We agreed that there a link to the "variations in edition statements" should appear here. Perhaps some specific training as well. We tabled to the next meeting on a motion by Sandra and seconded by Mary Kay.
- IX. Public Comment. There were no public comments.
- X. Announcements
 - A. Thank you to Mary Kay Emmrich. Sadly, this is Mary Kay's final Evergreen Indiana Cataloging Committee meeting. She has been in the Evergreen and larger Indiana public library communities for several decades. We thank her for her many contributions, and she will be missed.
- XI. Next meeting: 10am ET, 9am CT October 5, 2023, via Zoom. Meeting was adjourned at 11:06 am on Mary Kay's final motion for this committee, and was seconded by Anita.

Respectfully submitted, Sandra Osborn