



Cataloging Committee Meeting

March 2, 2023, 10 a.m. ET, 9 a.m. CT

Virtual Meeting

Members Present:

Anita Brown (Kendallville)
Mary Kay Emmrich (Newton County)
Charles Lemme (Hussey Mayfield)
Jocelyn Lewis (ISL - non-voting member)
Kayla Morris (Newburgh-Chandler)
Sandra Osborn, secretary (Mooreville)
Monica Riley, chair (Jackson County)
Jennifer Steffey (Noble County)

Members Not Present:

Arlene Reynolds (Henry Henley)
Emma Richey (Eckhart)
Christie Whitton (Peabody)

State Library Staff:

Ruth Frasur
Britta Dorsey

Guests included:

Abbie Cain (Waterloo)

Sarah Childs (Hussey Mayfield)

Minutes

- I. Call Meeting to Order. Monica called the meeting to order at 10:01
- II. Roll Call. Roll call was taken.
- III. Approval of Agenda. Ruth added two items to the agenda. The updated agenda was approved on a motion by Sandra, and seconded by Anita.
- IV. Approval of the Minutes from December 1, 2022. The minutes were approved on a motion by Sandra, and seconded by Anita.
- V. Indiana State Library Report
 - A. AACR2 mods. The AACR2 examples have been removed from the Procedures Guide.
 - B. LibraryIQ. Ruth will be creating training sessions for LibraryIQ. She reported that there are many collection development tools that we will probably be very excited about.

Ruth also reported that Pierceton Public Library has joined E.I.
- VI. Training Report
 - A. Live training. Britta completed an Advanced Cataloging course in December with 14 attending. She has completed sessions this week with 37 and 31 attending. Members who attended her trainings reported the sessions were very valuable.
 - B. Documentation update. Cataloging Training Manual for 3.9 has been released. Britta is now working on OPAC documents, then will work on Admin Manuals.

VII. Unfinished Business

- A. Variations among printings (Charles; [Emma's proposed procedures](#))
 - 1. [New Record Standard \(Emma\)](#). Since Emma was not at the meeting, this topic was tabled on a motion by Mary Kay, and seconded by Charles.
- B. Procedures Guide Updates
 - 1. Record Notes/595 Update. Britta presented her procedure regarding notes. Some language was adjusted about notes in lead records after merging. The update was approved with a motion by Sandra, and seconded by Charles.
 - 2. Cover Art Uploader. Ruth reported that she has not added the template yet. Monica will work on the procedure after the template.
 - a) Procedures
 - b) Template
- C. LoC Update - Noncitizens
 - 1. Use LoC subject headings rather than local thesaurus. Since the Library of Congress has approved the term Noncitizens, Britta asked if we should use this, rather than our local thesaurus term. It was decided that we should use the national term now. This was approved on a motion by Anita, and seconded by Mary Kay. Britta can merge the headings.

VIII. New Business

- A. Change in meeting schedule (quarterly to bi-monthly). Britta brought up the possibility of meeting bimonthly, rather than quarterly since we always have so much material to discuss and decide upon. This suggestion was met with overwhelming enthusiasm, including the use of the word "whoopie" by Anita who moved that we meet on even months, and this was seconded by Mary Kay. This will start in April with a brief meeting.
- B. Cataloging of ARCs. We had discussion of a library who is circulating and transiting ARCs. A library receiving one of them objected to this practice. We reviewed the cataloging policy that states that ARCs should be on a separate record. A message will be sent as a reminder to the listserv of our ARC policy, especially the need to use a \$z for ISBNs of these materials.
- C. Processing of materials - Parental Advisory. Ruth wanted us to be aware of a patron who called her and left a message asking if there were any initiatives to require labels on certain materials. She wanted us to be aware since this falls in the area of materials processing.

- IX. Announcements. Ruth reminded us that the Annual Meeting is on March 28th. The Annual Conference is August 18th at Fort Harrison. We should start thinking of topics for presentations.
- X. Next meeting: 10am ET, 9am CT April 6, 2023, via Zoom. Meeting was adjourned on a motion by Anita, and seconded by Sandra