



## **MINUTES**

Evergreen Indiana Executive Committee Meeting  
June 13, 2023 1:00 p.m. ET/12:00 p.m. CT  
Westfield Washington Public Library

### **I. Call Meeting to Order**

- A. Janet Wallace, Chair, called the meeting to order at 1:00 p.m.

### **II. Roll Call and Welcome**

- A. Committee Members Attending
  - 1. Stephanie Collis, Royal Center Boone Township Public Library
  - 2. Sonya Dorris, Carnegie Public Library of Steuben County
  - 3. Lori Durbin, Greensburg Decatur County Public Library (remotely)
  - 4. Brandy Graves, Shelby County Public Library
  - 5. Winnie Logan, New Castle-Henry County Public Library
  - 6. Krista Ledbetter, Morgan County Public Library (remotely)
  - 7. Vanessa Martin, Greensburg Decatur County Public Library (remotely)
  - 8. Jayanne Rumble, Montezuma Public Library
  - 9. Nicholas Stephan, Garrett Public Library (remotely)
  - 10. Janet Wallace, Shelby County Public Library
- B. Non-voting Members Attending
  - 1. Ruth Frasur, ISL
  - 2. Britta Dorsey, ISL (remotely)
  - 3. Courtney Brown, ISL (remotely)
- C. Other Attendees
  - 1. Monica Riley, Jackson County Public Library (remotely)

### **III. Approval of Agenda**

- A. Motion: Brandy Graves
- B. Second: Jayanne Rumble
- C. Approval: Yes

### **IV. Approval of Minutes from April 11, 2023**

- A. Motion: Lori Durbin
- B. Second: Jayanne Rumble
- C. Approval: Yes

### **V. Indiana State Library Report**

- A. Gale Courses - Net gain in libraries opting in, now up to 24 libraries.
- B. Library IQ - positive feedback so far. Ruth will present with Library IQ at ALA conference.
- C. SMS daily report - More libraries using 3rd party vendors providing notifications. How to provide a more modern approach? Ruth has been gathering stats on text notifications and getting cost estimates to update. Will have information and a pilot group if we move forward with a vendor.

- D. Pierceton PL - cataloging party June 9, 12 people attended. Added first 1300 items to the catalog. Two more cataloging parties are upcoming.
- E. Farmland PL - Possibly interested in joining.
- F. Tipton PL - Possibly interested in joining. Ruth has an upcoming meeting with their ILS team.
- G. Morrison Reeves Library - Making their ILS decision this month.
- H. More libraries going fine-free

**VI. Fiscal Report**

- A. [2023 Balance Sheet](#) - Balance \$293,778.04. Some large expenditures are still upcoming.

**VII. Training Report**

- A. 20 webinars held with 153 participants. Britta has split up fundamentals webinars based on training surveys and evaluations.
  - 1. Evergreen Learn website: Advanced catalog async in progress. Basic cat 3.9 will be released 6/26.
  - 2. Looking into offering custom training by appointment.
- B. Database vendors have also been doing some training. Gale Legal Forms, Chiltons, Reference Solutions

**VIII. Development Report**

- A. Reports Project - acquisitions templates are being tested.
- B. Change hold types - in development
- C. Monograph parts bug fix - released and will be in next upgrade
- D. Replace Barcode permission development project - released and will be in next upgrade
- E. ECDI Update -
  - 1. Buckets overhaul project, better and easier to use features
  - 2. Multifactor authentication project - in process
  - 3. API project - in process of building tool to communicate with 3rd party vendors
  - 4. Angular acquisitions - nearing completion of complete overhaul
  - 5. Did You Mean?- holding pattern before next phase

**IX. Subcommittee Reports**

- A. Cataloging Committee: Met June 1. Working on cover art template and procedures. Mary Kay Emmrich is retiring and will leave the committee in August. Discussed possible sessions for the annual conference. Will have some cataloging policy updates upcoming.
- B. eContent Committee: Met June 13. Required to meet at least twice a year. Will not meet again until Feb. 2024. Will review database statistics then. The committee must have 9 members, currently only 6-7.
- C. Patron Services: Next meeting June 20. Will have several policy issues to work through.
- D. Strategic Plan: Three people have volunteered.

**X. New Business**

- A. New members
  - 1. Krista Ledbetter (Class A)
  - 2. Brandy Graves (Class A)

3. Stephanie Collis (Class C)

- B. [2024 Budget Proposal](#) - New budget format more in line with public library budgets. Membership fee overhaul will mean revenue increases in 2024, some of which is earmarked for Library IQ. Planning to use the Transfer of Appropriation process to move budget funds to other areas of the budget. Also included a Transfer to Reserve line item. Nick Stephan moved to approve the 2024 budget. Jayanne seconded, motion approved.

**XI. Announcements**

- A. Next meeting: August 8 at 1:00 pm EST/12:00 pm CST at Danville-Center Township Public Library and via Zoom
- B. Registration for the annual conference is open. The block of hotel rooms is full.

**XII. Adjournment**

On a motion made by Brandy Graves, and Jayanne Rumble second, the meeting was adjourned at 1:47 pm.