



Executive Committee Meeting

Draft Agenda

October 5, 2022, 12:00 pm CT / 1:00pm ET

Remote participation link: <https://us02web.zoom.us/j/82253607443>

Reminder that all actions taken during this remote meeting must be ratified at December

- I. Call Meeting to Order
- II. Approval of Agenda
- III. Approval of the Minutes from August 9, 2022
- IV. Indiana State Library Report
- V. [Fiscal Report](#)
- VI. Training Report
- VII. Development Report
- VIII. Subcommittee Reports
 - A. Cataloging
 - B. eContent
 - C. Patron Services
 - D. Strategic Plan
- IX. Unfinished Business
 - A. Membership Fee Tier Expansion - Working Group
 1. [Tiered Fee Structure vs. Percentage Tier Structure](#)
 2. Met September 6, 2022
 3. Next meeting - Tuesday, October 18, 2022, 1 p.m. CT / 2 p.m ET
- X. New Business
 - A. Officer Elections
 1. Chair-elect - two year commitment w/ 2nd year as committee chair
 2. Secretary
 - B. Language related to 3rd party providers that integrate with Evergreen Indiana databases
 1. By-laws
 2. Membership Agreement
 3. Local Administration Manual
 4. Recommend tabling until December meeting
 - C. LibraryIQ
 1. Consortial rollout would represent significant cost savings for libraries
 2. Analytics tools address common reporting and collection analysis requests received.
 3. Evergreen Indiana has approximately \$500,000 in reserve. A consortial rollout would cost approximately \$90,000 for year one and \$75k for years following.
 4. Recommend using reserve funds to roll out for entire consortium.
- XI. Announcements
 - A. Next meeting: 1 PM EST / 12 PM CST December 13, Mooresville Public Library



MINUTES

Evergreen Indiana Executive Committee Meeting
Tuesday, August 9, 2022 1:00pm

I. Call Meeting to Order

- A. Krista Ledbetter, Chair, called the meeting to order at 1:08 pm

II. Roll Call and Welcome

- A. Committee Members attending:
 - 1. Krista Ledbetter, Morgan County Public Library, Chair
 - 2. Jennifer McKinley, Morgan County Public Library, Secretary
 - 3. Sonya Dorris, Carnegie Public Library of Steuben County
 - 4. Cheryl Dobbs, Greenwood Public Library (remotely)
 - 5. Janet Wallace, Shelby County Public Library
 - 6. Nicholas Stephan, Garrett Public Library
 - 7. Nancy Disbro, Andrews-Dallas Township Public Library (remotely)
 - 8. Julia Aker, Jackson County Public Library (remotely)

- B. Non-Voting Members attending:
 - 1. Ruth Frasur, ISL
 - 2. Britta Dorsey, ISL
 - 3. Courtney Brown, ISL (remotely)
 - 4. Jacob Speer (remotely)

- C. Other Attendees:
 - 1. Monica Riley (remotely)

III. Approval of Agenda

On a motion made by Janet Wallace and a second by Nick Stephan, the Agenda was approved.

IV. Approval of Minutes from June 14, 2022

On a motion made by Julia Aker and a second by Sonya Dorris, the Minutes were approved as amended.

V. Indiana State Library Report

- A. Interviewing for replacement for Bob Jackson
- B. Working with Niles Ingals & Lumen Tech to find support for our automated patron notification telephone calls. May be some disruption in services.
- C. Training:
 - 1. Regional meetings to be held in 5 sites around the state in October/November with new information concerning upgrade to 3.9. The presence of EI executive committee members is appreciated.



2. Reports/Cataloging interest groups forming, asynchronous course on basic cataloging will go live September 16.

D. Development

1. Change Holds Type & Cover Art Uploader in process (8/9 follow-up)
2. Monograph parts bug fix project will give the ability to disable title level holds on items with parts.
3. Exploring dashboard development with Missouri Evergreen
4. ECDI Update: just finished testing for 4th Sprint of angular acquisitions; building project priorities that were previously voted on.

VI. Fiscal Report

- A. Budget spent on support services was larger for this year due to staffing changes/challenges, but we have room in the overall budget to accommodate.

VII. Subcommittee Reports

- A. Cataloging Committee: Next meeting 9/1; new MARC templates to be loaded with updates based on OCLC changes and additional formatting; procedures for parts with mixed formats added to Cataloging Procedures Guide
- B. E Content Committee: Next meeting 11/9; demo of Library IQ 8/31 at 11 am with more demos to follow in September,
- C. Patron Services: added additional circ modifier, may add another
- D. Strategic Plan- haven't met; upcoming meeting TBD

VIII. New Business

- A. New Member Library Application: On a motion made by Jennifer McKinley and seconded by Janet Wallace, the new member application submitted by Lowell Public Library was accepted.
- B. Committee Election Results:
 1. Executive Committee
 - a.) Winnie Logan- Class A- 2022-25 (3 year term)
 - b.) Brandy Graves- Class A- 2022-23 (1 year term)
 - c.) Lori Durbin- Class B – 2022-25 (3 year term)
 - d.) Jayanne Rumble- Class C- 2022-25 (3 year term)
 2. Patron Services Committee
 - a.) Cassie Jones – Class A- 2022-25
 - b.) Ashley Meyer- Class B- 2022-25
 - c.) Austin Stroud- Class C – 2022-25
 3. Cataloging Committee
 - a.) Arlene Reynolds
- C. Regional User Group Meetings
 1. Tuesday, October 25- Hussey Mayfield Memorial PL
 2. Thursday, October 27- West Lafayette PL
 3. Friday, October 28- Kendallville PL
 4. Tuesday, November 1- Jennings County PL
 5. Friday, November 4- Mitchell Community PL



IX. **Announcements**

- A. Next meeting: 1 pm, October 5th; location TBD

On a motion made by Janet Wallace, the meeting was adjourned at 2:29 pm.

Respectfully Submitted,
Jennifer McKinley, Secretary