Executive Committee Meeting
Draft Agenda
October 5, 2022, 12:00 pm CT / 1:00 pm ET

Remote participation link: https://us02web.zoom.us/j/82253607443
Reminder that all actions taken during this remote meeting must be ratified at December

I. Call Meeting to Order
II. Approval of Agenda
III. Approval of the Minutes from August 9, 2022
IV. Indiana State Library Report
V. Fiscal Report
VI. Training Report
VII. Development Report
VIII. Subcommittee Reports
   A. Cataloging
   B. eContent
   C. Patron Services
   D. Strategic Plan
IX. Unfinished Business
   A. Membership Fee Tier Expansion - Working Group
      1. Tiered Fee Structure vs. Percentage Tier Structure
      2. Met September 6, 2022
      3. Next meeting - Tuesday, October 18, 2022, 1 p.m. CT / 2 p.m ET
X. New Business
   A. Officer Elections
      1. Chair-elect - two year commitment w/ 2nd year as committee chair
      2. Secretary
   B. Language related to 3rd party providers that integrate with Evergreen Indiana databases
      1. By-laws
      2. Membership Agreement
      3. Local Administration Manual
      4. Recommend tabling until December meeting
   C. LibraryIQ
      1. Consortial rollout would represent significant cost savings for libraries
      2. Analytics tools address common reporting and collection analysis requests received.
      3. Evergreen Indiana has approximately $500,000 in reserve. A consortial rollout would cost approximately $90,000 for year one and $75k for years following.
      4. Recommend using reserve funds to roll out for entire consortium.
XI. Announcements
   A. Next meeting: 1 PM EST / 12 PM CST December 13, Mooresville Public Library
Call Meeting to Order
A. Krista Ledbetter, Chair, called the meeting to order at 1:08 pm

Roll Call and Welcome
A. Committee Members attending:
   1. Krista Ledbetter, Morgan County Public Library, Chair
   2. Jennifer McKinley, Morgan County Public Library, Secretary
   3. Sonya Dorris, Carnegie Public Library of Steuben County
   4. Cheryl Dobbs, Greenwood Public Library (remotely)
   5. Janet Wallace, Shelby County Public Library
   6. Nicholas Stephan, Garrett Public Library
   7. Nancy Disbro, Andrews-Dallas Township Public Library (remotely)
   8. Julia Aker, Jackson County Public Library (remotely)

   B. Non-Voting Members attending:
      1. Ruth Frasur, ISL
      2. Britta Dorsey, ISL
      3. Courtney Brown, ISL (remotely)
      4. Jacob Speer (remotely)

   C. Other Attendees:
      1. Monica Riley (remotely)

Approval of Agenda
On a motion made by Janet Wallace and a second by Nick Stephan, the Agenda was approved.

Approval of Minutes from June 14, 2022
On a motion made by Julia Aker and a second by Sonya Dorris, the Minutes were approved as amended.

Indiana State Library Report
A. Interviewing for replacement for Bob Jackson
B. Working with Niles Ingals & Lumen Tech to find support for our automated patron notification telephone calls. May be some disruption in services.
C. Training:
   1. Regional meetings to be held in 5 sites around the state in October/November with new information concerning upgrade to 3.9. The presence of EI executive committee members is appreciated.
2. Reports/Cataloging interest groups forming, asynchronous course on basic cataloging will go live September 16.

D. Development
1. Change Holds Type & Cover Art Uploader in process (8/9 follow-up)
2. Monograph parts bug fix project will give the ability to disable title level holds on items with parts.
3. Exploring dashboard development with Missouri Evergreen
4. ECDI Update: just finished testing for 4th Sprint of angular acquisitions; building project priorities that were previously voted on.

VI. Fiscal Report
A. Budget spent on support services was larger for this year due to staffing changes/challenges, but we have room in the overall budget to accommodate.

VII. Subcommittee Reports
A. Cataloging Committee: Next meeting 9/1; new MARC templates to be loaded with updates based on OCLC changes and additional formatting; procedures for parts with mixed formats added to Cataloging Procedures Guide
B. E Content Committee: Next meeting 11/9; demo of Library IQ 8/31 at 11 am with more demos to follow in September,
C. Patron Services: added additional circ modifier, may add another
D. Strategic Plan- haven’t met; upcoming meeting TBD

VIII. New Business
A. New Member Library Application: On a motion made by Jennifer McKinley and seconded by Janet Wallace, the new member application submitted by Lowell Public Library was accepted.
B. Committee Election Results:
  1. Executive Committee
     a.) Winnie Logan- Class A- 2022-25 (3 year term)
     b.) Brandy Graves- Class A- 2022-23 (1 year term)
     c.) Lori Durbin- Class B – 2022-25 (3 year term)
     d.) Jayanne Rumple- Class C- 2022-25 (3 year term)
  2. Patron Services Committee
     a.) Cassie Jones – Class A- 2022-25
     b.) Ashley Meyer- Class B- 2022-25
     c.) Austin Stroud- Class C – 2022-25
  3. Cataloging Committee
     a.) Arlene Reynolds
C. Regional User Group Meetings
  1. Tuesday, October 25- Hussey Mayfield Memorial PL
  2. Thursday, October 27- West Lafayette PL
  3. Friday, October 28- Kendallville PL
  4. Tuesday, November 1- Jennings County PL
  5. Friday, November 4- Mitchell Community PL
IX. **Announcements**

A. Next meeting: 1 pm, October 5th; location TBD

On a motion made by Janet Wallace, the meeting was adjourned at 2:29 pm.

Respectfully Submitted,
Jennifer McKinley, Secretary