



## **MINUTES**

Evergreen Indiana Executive Committee Meeting  
Held Online and Shelbyville Public Library  
Tuesday, June 14, 2022 1:00pm

### **I. Call Meeting to Order**

- A. Krista Ledbetter, Chair, called the meeting to order at 1:05pm

### **II. Roll Call and Welcome**

- A. Committee Members attending:
  - 1. Krista Ledbetter, Morgan County Public Library, Chair
  - 2. Jennifer McKinley, Morgan County Public Library, Secretary
  - 3. Sonya Dorris, Carnegie Public Library of Steuben County (remote)
  - 4. Cheryl Dobbs, Greenwood Public Library
  - 5. Janet Wallace, Shelby County Public Library
  - 6. Nicholas Stephan, Garrett Public Library
  - 7. Scott Tracey, West Lafayette Public Library (remote)
  - 8. Nancy Disbro, Andrews-Dallas Township Public Library
  - 9. Julia Aker, Jackson County Public Library (remote)
  
- B. Non-Voting Members attending:
  - 1. Ruth Frasur, ISL
  - 2. Stephanie Asberry, ISL (remote)
  
- C. Other Attendees:
  - 1. Monica Riley (remote)

### **III. Approval of Agenda**

On a motion made by Scott Tracey and a second by Nick Stephan, the Agenda was approved.

### **IV. Approval of Minutes from April 12, 2022**

On a motion made Janet Wallace and a second by Scott Tracey, the Minutes were approved as amended.

### **V. Indiana State Library Report**

- A. New training and support admin- Britta Dorsey; Ruth Frasur- EI Coordinator; Jeremy Murray- MIS Supervisor; Robert Jackson- retiring 8/26
- B. Equinox Open Library Initiative- providing system support through end of 2022
- C. Deduplication of EI catalog- this will be “baked” into future migrations.
- D. Special Project Participation- fine free: 56; juvenile fine free: 3; autorenewals: 82



- E. Training:
  - 1. PDO EI Training for state regional coordinators on governance, consortium & software
  - 2. Regional roundtables to come this fall (October-November)

- F. Development
  - 1. Change Holds Type & Cover Art Uploader in process (6/22 follow-up)
  - 2. Annual Development Project Survey
  - 3. "Any parts" development project quote request to come from EOLI
  - 4. ECDI Update: contracts open for next stage of "Did you mean?" OPAC development; phase 1 for Sprints A & B of angular acquisitions; coming soon, Sprint C

**VI. Fiscal Report**

- A. 50% of budget spent; no server "refresh" this year as we've added 3 new servers

**VII. Subcommittee Reports**

- A. Cataloging Committee: Next meeting 9/1; new MARC templates to be loaded with updates based on OCLC changes and additional formatting; procedures for parts with mixed formats added to Cataloging Procedures Guide
- B. E Content Committee: Next meeting 8/9; no updates
- C. Patron Services: Next meeting 6/21; no updates

**VIII. Unfinished Business**

- A. Committee Elections: votes due by 6/30; must have over 50% participation

**IX. New Business**

- A. 2023 Annual Budget: On a motion made by Nick Stephens and seconded by Nancy Disbro, the budget was approved
- B. 2022/2023 Membership Tiers: On a motion made by Janet Wallace and seconded by Jennifer McKinley, a 3% increase was adopted. Additional membership tiers with migration/integration fees was introduced with a subcommittee created along with time for public comment. Nancy Disbro moved to form subcommittee; Janet Wallace seconded.

**X. Announcements**

- A. Next meeting: 1 pm, August 9th, at Morgan County Public Library

On a motion made by Nancy Disbro and seconded by Nick Stephan, the meeting was adjourned.

Respectfully Submitted,  
Jennifer McKinley, Secretary