EVERGREEN INDIANA LIBRARY CONSORTIUM™

MINUTES

Evergreen Indiana Executive Committee Meeting
Tuesday, April 12, 2022 1:00pm

I.   Call Meeting to Order

Krista Ledbetter, Chair, called the meeting to order at 1:00pm

II.   Roll Call and Welcome

A.   Committee Members attending:
   1.   Krista Ledbetter, Morgan County Public Library, Chair
   2.   Jennifer McKinley, Morgan County Public Library, Secretary
   3.   Sonya Dorris, Carnegie Public Library of Steuben County
   4.   Cheryl Dobbs, Greenwood Public Library
   5.   Janet Wallace, Shelby County Public Library
   6.   Nicholas Stephan, Garrett Public Library
   7.   Scott Tracey, West Lafayette Public Library
   8.   Nancy Disbro, Andrews-Dallas Township Public Library
   9.   Julia Aker, Jackson County Public Library

B.   Non-Voting Members attending:
   1.   Ruth Frasur, ISL
   2.   Stephanie Asberry, ISL
   3.   Jake Speer, ISL

C.   Other attendees:
   1.   Monica Riley, Cataloging Committee
   2.   Jayanne Rumple, Montezuma Public Library
   3.   Anita Brown, Kendallville Public Library
   4.   Rebecca Lathrem, Jefferson County Public Library
   5.   Vanessa Martin, Greensburg Decatur County Public Library

III.   Approval of Agenda

On a motion made by Janet Wallace and a second by Nancy Disbro, the Agenda was approved.

IV.   Approval of Minutes from February 8, 2022

On a motion made by Sonya Dintaman and a second by Janet Wallace, the Minutes were approved.

V.   Indiana State Library Report

A.   Equinox Open Library Initiative, continuing to provide system admin support.
B.   Deduplication of catalog 4/15/22(Friday); cataloging freeze until 4/17 (Sunday)
C.   Granularized A/T for notifications; now notification settings are set consortium-wide, need to get more information on how configuration can be set by each individual library.

D. Indiana Digital Library, launched 3/1 with collection management training scheduled for 4/26 and an oversight committee to be announced at the end of April.

E. Porter County Public Library went live 3/22; no holds or transits from their collection until new workflows are established and Info Express issues resolved.

F. Special Project Participation: Fine Free 53; Juvenile Fine Free 3; Bookmobile 7; Autorenewals 82; Cover Images Uploaded 3,740

G. Training:

1. Fundamental Skills training offered all month (April)
2. Acquisitions Training (3 parts) to be offered at end of April
3. Serials Training: TBD
4. Local Admin Certification- to launch in 2022; no shared/generic local admin accounts, each trained staff member will receive their own with a required annual refresher sometime this Fall.

H. Development

1. Change Holds Type & Cover Art Uploader in process (Emerald) stalled at 90% complete.

I. ECDI Update:

1. Angular Acquisitions - Sprint 4 - Purchase Orders and Line Items - bug fixing
2. Column Width – draggability in development
3. Split Hours Editor in "Org Unit Editor"
4. New Chair and Chair Elect for ECDI
5. Working on by-laws and MOU
6. Expanded Testing Dataset Project, adding more info to practice database for "real-life" testing

VI. **Fiscal Report**

A. Money spent YTD for support from Equinox: $29,229.84; funds may need to be re-appropriated from another line item to cover future needs.

VII. **Subcommittee Reports**

A. Cataloging Committee: Next meeting 6/2; last met at beginning of March. Added 2 terms to consortium thesaurus- "Christmas Stories," and "Library of Things"

B. eContent Committee: Next meeting 5/10; no updates

C. Patron Services: Next meeting 6/21; no updates

D. Strategic Plan: Need more EIC involvement, 169 responses submitted by 1/5

VIII. **Unfinished Business**

A. Committee Elections: nominations accepted through 4/30. Executive Committee has 3 seats open (3-year term) while Patron Services has 3 open seats (3-year term) and 1 Class A opening (2-year term)

IX. **New Business**

A. Consortial Admin Staff

1. Lynn Floyd left at the end of February with Keith Kaffenberger resigning in April. Ruth is serving as interim with empty positions to be filled ASAP.

B. Annual Meeting Rescheduled: On a motion made by Scott Tracy and seconded by Nick Stephan, the annual meeting has been rescheduled for Monday, May 23rd at 2 p.m. EST.

C. Annual Development Project Survey opens 4/25; closes 5/18.

D. Additional Membership Tiers with Migration and/or Integration Fees: in the future, how will recompense for intricate/large integrations work? Proposal to EC for June meeting.

X. **Announcements**

A. On a motion made by Janet Wallace and seconded by Scott Tracey, the meeting was adjourned at 1:58 p.m.

B. Next meeting: 1 pm, June 14th, location/method TBD

Respectfully Submitted,
Jennifer McKinley, Secretary