



## MINUTES

Evergreen Indiana Executive Committee Meeting  
Tuesday, April 13 2021, 1:00pm

Online Meeting

### I. Call Meeting to Order

- A. Julia Aker, Chair-Elect, called the meeting to order at 1:00pm

### II. Roll Call and Welcome

- A. Committee Members attending Remotely:
  - 1. Julia Aker, Jackson County Public Library, Chair-Elect
  - 2. Jennifer McKinley, Morgan County Public Library, Secretary
  - 3. Sonya Dintaman, Carnegie Public Library of Steuben County-Angola
  - 4. Krista Ledbetter, Morgan County Public Library
  - 5. Scott Tracey, West Lafayette Public Library
  - 6. Winnie Logan, New Castle-Henry County Public Library
  - 7. Nancy Disbro, Andrews-Dallas Township Public Library
  - 8. Janet Wallace, Shelby County Public Library
  - 9. Cheryl Dobbs, Greenwood Public Library
  - 10. Brenda Campbell, Hagerstown-Jefferson Township Library
- B. Non-Voting Members attending Remotely:
  - 1. Keith Kaffenberger, ISL
  - 2. Ruth Frasur, ISL
  - 3. Lynn Floyd, ISL
  - 4. Stephanie Asberry, ISL
  - 5. Courtney Brown, ISL
- C. Guests/Committee Representatives attending Remotely:
  - 1. Monica Boyer, Jackson County Public Library, Cataloging Committee Chair

### III. Approval of Agenda

On a motion made by Scott Tracey and a second by Winnie Logan, the Agenda was approved.

### IV. Approval of Minutes from February 9, 2021

On a motion made Krista Ledbetter and a second by Sonya Dintaman, the February Minutes were approved.



## **V. Indiana State Library Report**

### **A. Special Project Participation**

1. Transiting Media—77 libraries
2. Fine Free—43 (fully fine free); 2 (juvenile accounts only); 8 (bookmobile)
3. Autorenewals—79 libraries

### **B. Training**

1. EI Fundamental Skills training on rotation, EI Training YouTube Channel
2. Special interest groups to meet quarterly; more updates to come
3. EI Annual Conference call for proposals; (9-12) sessions to fill

### **C. Development**

1. EI App- self-check module in app
2. eResources page linked to OPAC
3. SMS Notification bug fix
4. ECDI Update— several projects coming including admin interfaces for angular acquisitions; item & user triggered events logs
5. Latest community release: Evergreen 3.7
6. Champion level sponsor for EI International Conference

### **D. Fiscal**

1. 2 servers purchased (\$50,000+)
2. On a motion made by Scott Tracey and seconded by Winne Logan, funds will be moved from contingency monies to cover anything over \$50,000 for servers

## **VI. Subcommittee Reports**

### **A. Cataloging**

1. Updating chapters in procedures guide
2. Hotspots: libraries should use and create their own record and attach multiple models they own (1 recommended per library)
3. Series info for manga and audiobooks need improvement for consistency

### **B. eContent**

1. Online Book Club—“The Queen’s Gambit,” followed by “The Leavers”

### **C. Patron Services**

1. Updated wording in procedure manual & clarified use of adhesives
2. On a motion made by Jennifer McKinley and seconded by Brenda Campbell, the wording on lost item notifications will add a memo showing item cost vs. total cost for consistency & simplification.

### **D. Strategic Plan- no action; will meet soon to develop institutional survey**

## **VII. Unfinished Business**

- ### **A. Migrations- Sheridan went live 3/16; catalogued 27,000 items in preparation**



- B. EI Annual Conference- Thursday, August 26 at Fort Harrison; need committee volunteers
- C. 2021 EVGILS Scholarships- On a motion made by Jennifer McKinley and seconded by Brenda Campbell, 11 applicants awarded scholarships for a total of \$1,075
- D. Committee Nominations- all classes & committee nominations filled. Ballots created, printed, & mailed in coming week.
- E. Patron Point- on-going issues with vendor, initially wanted to directly access EI database (which is a security risk); Keith to reach out to see what can be done.

**VIII. New Business**

- A. New Evergreen Project Board Member- Lynn Floyd; oversees all of Evergreen ILS
- B. Emergency Registration and Renewal- on a motion made by Jennifer McKinley and seconded by Nancy Disbro the procedures were extended.

**IX. Announcements**

- A. Next meeting: 1 pm, June 8, 2021 location/method TBD

On a motion made by Brenda Campbell and seconded by Nancy Disbro, the meeting was adjourned at 2:38 pm.

Respectfully Submitted,  
Jennifer McKinley, Secretary