



MINUTES

Evergreen Indiana Executive Committee Meeting
Tuesday, February 9th 2021, 1:00pm

Online Meeting

I. Call Meeting to Order

- A. Judi Terpening, Chair, called the meeting to order at 1:00pm

II. Roll Call and Welcome

- A. Committee Members attending Remotely:
 - 1. Judi Terpening, Jefferson County Public Library, Chair
 - 2. Julia Aker, Jackson County Public Library, Chair-Elect
 - 3. Jennifer McKinley, Morgan County Public Library, Secretary
 - 4. Sonya Dintaman, Carnegie Public Library of Steuben County-Angola
 - 5. Krista Ledbetter, Morgan County Public Library
 - 6. Scott Tracey, West Lafayette Public Library
 - 7. Winnie Logan, New Castle-Henry County Public Library
 - 8. Nancy Disbro, Andrews-Dallas Township Public Library
- B. Non-Voting Members attending Remotely:
 - 1. Keith Kaffenberger, ISL
 - 2. Ruth Frasur, ISL
 - 3. Lynn Floyd, ISL
 - 4. Stephanie Asberry, ISL
 - 5. Courtney Brown, ISL
- C. Guests/Committee Representatives attending Remotely:
 - 1. Monica Boyer, Jackson County Public Library, Cataloging Committee Chair
 - 2. Vanessa Martin, Greensburg-Decatur County Public Library, eContent Committee
 - 3. Inge Kokidko, Thorntown Public Library
 - 4. Jesse Butz, Porter County Public Library
 - 5. Matthew Stevenson, Plainfield-Guilford Township Public Library
 - 6. Mary Glaser, Plainfield-Guilford Township Public Library

III. Approval of Agenda

On a motion made by Scott Tracey and a second by Krista Ledbetter, the Agenda was approved.

IV. Approval of Minutes from December 8, 2020

On a motion made by Julia Aker and a second by Winnie Logan, the December Minutes were approved.

V. Indiana State Library Report



A. Migrations

1. Rushville, successful go-live 1/20; also joined eIDC
2. Sheridan, go live window 3/15-3/17; currently cataloging 25K items

B. Fiscal Report

1. There are updates being made to bookkeeping/procurement/balance sheets
2. Invoices for RDA toolkit, Wowbrary, and Membership have been sent out and are based on the 2020 fee schedule

C. Training

1. EI Fundamental Skills, New Cataloging training & special interest groups (circ, localadmin, etc.) forums will be continued or added soon
2. Regional Roundtables returning after a brief hiatus (end of Q2)
3. Training Server (sandbox) will be upgraded to 3.4 by end of February

D. Development

1. Self-check module for in-app use still in progress
2. eResources link is accessible from OPAC
3. Hold Type Editor- developer behind schedule; testable within next few weeks

VI. Subcommittee Reports

A. Cataloging

1. Will meet in March
2. Working on updating the training manual for 3.4, waiting for edits and updates to chapters on Google Docs

B. eContent

1. New eResources page to go live on catalog
2. Online Book Club—some issues accessing (need an Adobe ID)

C. Patron Services- Met 12/15; nothing to report at time of EI Executive Committee meeting

D. Strategic Plan- Met 2/8, focusing on 5 main points: software/hardware; extra-consortial engagement/expansion; intra-consortial promos/marketing; training/support; longevity/sustainability. Next steps: surveying membership via virtual roundtables/focus groups.

VII. Unfinished Business

A. Migrations- Sheridan to go live 3/16

B. EOY Stats- 2020 numbers have been completed; if numbers differ from what was sent out, reach out to Ruth to see why

C. EI Annual Meeting- On a motion made by Jennifer McKinley and seconded by Julia Aker, the meeting will be held virtually at the end of March. New committee reps will be elected, there will be a vote on EI development project priorities.



- D. EI Annual Conference- On a motion made by Krista Ledbetter and seconded by Judi Terpening, the conference will tentatively be planned as an in-person event at Ft. Harrison.
- E. Development- holds type editor and cover art uploader quotes received, Ruth will send out instructions for discussion & review.

VIII. New Business

- A. New EI Coordinator- Welcome, Keith Kaffenberger! Onboarding to begin 2/22
- B. New EI Executive Committee Listservs- for info sharing/discussion only; no action can be taken
- C. 2021 EVGILS Scholarships- On a motion made by Krista Ledbetter and seconded by Scott Tracey, scholarships will be available, but must be applied for by 3/31.
- D. Nominations for Executive Committee and Patron Services- self-nominations allowed, due by 3/15. Physical ballots mailed following slate of candidates at 3/30 annual meeting.

IX. Announcements

- A. Next meeting: 1 pm, April 13, 2021 location/method TBD

On a motion made by Scott Tracey and seconded by Krista Ledbetter, the meeting was adjourned at 2:34 pm.

Respectfully Submitted,
Jennifer McKinley, Secretary