

Evergreen Indiana Executive Committee Minutes for June 9, 2020

(Online video conference)

I. Call Meeting to Order

- A. Winnie Logan, Chair, called the meeting to order at 1:06 pm

II. Roll Call and Welcome

- A. Attended Committee Members attending Remotely
 - 1. Winnie Logan, New Castle-Henry County, Chair
 - 2. Vanessa Martin, Greensburg-Decatur County Public Library
 - 3. Scott Tracey, West Lafayette Public Library
 - 4. Sheryl Sollars, Westfield-Washington Public Library, Secretary
 - 5. Judi Terpening, Jefferson County Public Library, Chair-Elect
 - 6. Krista Ledbetter, Morgan County Public Library
 - 7. Nancy Disbro, Andrews-Dallas Township Public Library
 - 8. Brenda Campbell, Hagerstown
- B. Non-Voting Members attending Remotely
 - 1. Ruth Frasur, ISL
 - 2. Anna Goben, ISL
 - 3. Lynn Floyd, ISL
- C. Guests/Committee Representatives attending remotely
 - 1. Britta Dorsey, Cataloging Committee Chair, Thorntown
 - 2. Monica Boyer, In-coming Cataloging Committee Chair, Jackson County
 - 3. Julia Aker, Jackson County Public Library
 - 4. Jennifer McKinley, Morgan County Public Library
 - 5. Courtney Brown, ISL
 - 6. Sonya Dintaman, Carnegie Public Library of Steuben County - Angola
 - 7. Anna Mendoza, LaGrange County Public Library

III. April 14, 2020 Agenda

On a motion from Vanessa and a second from Scott the June 9, 2020 agenda was approved.

IV. Approval of the Minutes

On a motion from Vanessa second Judi from the April 14, 2020 minutes were approved

V. Indiana State Library Report

- A. Pandemic Response Status
 - 1. Account/circulation extensions expire on June 30, 2020
 - 2. 60 member libraries open for browsing service
 - 3. 45 member libraries open for curbside/pre-order only
 - 4. Only 18 member libraries are not resource sharing again
 - 5. 115 public libraries across state open for browsing service
 - 6. 102 public libraries across the state open for curbside/pre-order only
- B. Migrations
 - 1. Fortville-Vernon Township PL went live May 18, 2020
- C. Special Project participations
 - 1. Transiting Media

- a) Transiting Videodiscs – 70 libraries
 - b) Transiting Music CDs – 25 libraries
 - c) Transiting Videogames - 9 libraries
 - 2. Fine-Free
 - a) Fine-Free – 25 libraries
 - b) Juvenile Fine-Free – 3 libraries
 - c) Bookmobile – 7 libraries
 - 3. Autorenewals - 73 libraries
- D. 2020 Evergreen Events
 - 1. EIAC cancelled; Ruth is coordinating with presenters to offer programs over the summer as webinars
 - 2. EG annual transitioned to an online event, beginning 6/9/2020.
 - 3. Hack-a-way will not meet in person this year; still in discussion on a virtual event.
- E. Training Report
 - 1. Evergreen Fundamental skills courses for July on Training calendar
 - 2. Cataloging circles held 3 times with a total of 76 participants. 4 more sessions topic of interest ahead: Item tags, notes, monographic parts, ILL, pre cat items
 - 3. Training Tuesdays – July - August
 - 4. Summer Cataloging Workshop
 - 5. Test software features/Curbside product
 - 6. Recorded and on YouTube channel – Training channel
<https://www.youtube.com/channel/UC66EQd3xwTjBCwKp52nqdkA/playlists>
- F. Development
 - 1. EI App
 - a) Betas for both app versions in testing
 - (1) Android received mostly requests for new features
 - (2) iOS has had one report of button labels missing for econtent
 - 2. Develop has begun for part holds
 - 3. Developer is working on a quote to implement of a self – check module into both apps. CW MARS wishes to participate in developing and is expected to be funding partner if we move forward. Will be natively integrated in Evergreen so that it's easy for any 3rd party app to leverage for libraries that have local apps.
 - 4. Expect apps to come out from beta by end of the month.
 - Hold type editor
 - 5. Having selected Emerald, do you wish to pursue funding partnerships or just move forward?
 - a) Nancy moved go forward with purchase and seek partnership of no more than \$4800 with a second from Vanessa the motion was approved
- G. ECDI Update
 - 1. Equinox is on a temporary hold due to other projects – working on Curbside module
 - 2. Search project
 - 3. Surplus money for development projects

4. Prioritizing Projects

H. Evergreen Indiana upgrade

1. Upgrade 3.4 – hoping to upgrade July 4th Weekend – Servers will be shutdown

VI. Fiscal Report

A. EIPP

1. Q4 in collection
2. Q1 in collection

B. Group procurements

1. Gale Courses
2. Overdrive Periodicals
3. RDA Toolkit
4. Wowbrary

VII. Subcommittee Reports

A. Cataloging

1. Anita Brown – new member
2. 2020/21 officers:
 - a) Monica Boyer (Jackson County Public Library), Chair
 - b) Sandra Osborn (Mooresville Public Library), Secretary
3. Monograph parts
 - a) Committee approved requiring parts on all videodiscs to reduce workflows and patron confusion. Documentation and a workshop are on the way.
4. Procedures were updated with information on parts generally and added new examples for types of serials not previously covered.
5. Regional Support
 - a) Region 1: Josephine Kaiser
 - b) Region 2: Jennifer Steffey
 - c) Region 3 Christie Carnahan Whitton
 - d) Region 4: Sandra Osborn
 - e) Region 5: Britta Dorsey
 - f) Region 6: Mary Kay Emmrich
 - g) Region 7: Kayla Morris
 - h) Region 8: Monica Boyer
 - i) Region 9: Lauren McPike

B. Econtent

1. Committee recommends the EC consider funding a consortia license for Gale Legal Forms based on the received quote, should INSPIRE not add that content
2. Committee supported continuation of existing opt-in model for Gale Courses.
3. eIDC
 - a) Approved the reduction of the total number of periodical titles licensed by the consortium in order to keep costs stable/slightly reduced. If there are libraries interested in absorbing the cost for adding additional titles, please contact Anna.

- b) We will be polling Advantage libraries about adjusting the default Lucky Day lending limits.
- 4. Turnkey Book Club
 - a) Committee took an early look at the product, which is an online book club platform (not a reading program tracker).
 - b) A webinar will take place in late June. Contact Anna or Mary Glaser (Plainfield, PL) if you wish to attend.
- 5. 2020/21 Officers
 - a) Kerry Green (Westfield PL), Chair
 - b) Vanessa Martin (Greensburg PL), Secretary
- C. Patron Services -- Meets next week
- D. Strategic Plan -- No report

VIII. Unfinished Business

- A. Libro curbside app
 - 1. Equinox is developing a curbside app
 - 2. Opt in with a subsidy? Consortium License?
 - 3. Survey Results (overlap exists in most categories):
 - a) 12 definitely interested even with local cost
 - b) 16 definitely interested if consortium covers the costs
 - c) 12 maybe interested if there's a local cost
 - d) 19 maybe interested if the consortium cover the costs.
 - e) 13 definitely not interested at all
 - 4. It was decided to let libraries decide on their own if they want to go with the Libro app.

IX. New Business

- A. New member application
 - 1. Sheridan Public Library
 - a) Class: C
 - b) County: Hamilton
 - c) Population: 4, 858
 - d) Collection: 44,850
 - 2. On a motion to approve Sheridan Public Library's Application to Evergreen Indiana a second by Nancy the motion was approved.
- B. Official acronym (for app)

There was discussion on the Consortium Acronym for the App

 - 1. Our name is too long for the app launcher
 - a) Some suggestions:
 - (1) Evergreen INdiana: EG-IN
 - (2) Evergreen Indiana Library Consortium: EILC
 - (3) State symbols: tulip tree, Cardinal (already in use), Peony, Hoosier, Firefly, Corn, Tomato, Sugar Cream pie, Limestone
- C. Extend soft stall from 24 hours
 - 1. Soft stall is how long the home library gets to capture a hold.
 - 2. Currently 24 hours

3. Extend to 48 hours more of a chance to grab local copies
 4. Nancy motion and Vanessa second extend to 48 hours and revisit in August the motion was approved.
- D. 2021 budget
1. A motion by Judi and a second by Vanessa to accept 2021 budget as presented was approved.
- E. Gale Legal Forms
1. A motion by Sheryl and a second by Scott to go forward with Gale Legal forms if not included in INSPIRE was approved.
- F. 2020/21 Officers
1. Judi - Chair
 2. Chair – Elect – Julia
 3. Secretary – Jennifer
 4. A motion by Vanessa and a second by Nancy to accept slate of officers was approved.
- G. Regional Support
1. Region 1: Scott Tracey
 2. Region 2: Brenda Campbell
 3. Region 3: Nancy Disbro
 4. Region 4: Krista Ledbetter
 5. Region 5: Jennifer McKinnley
 6. Region 6: Winnie Logan
 7. Region 7: Sonya Dintaman
 8. Region 8: Julia Akers
 9. Region 9: Judi Terpening
- H. Event reservation for 2020
1. A motion was made by Judi and a second by Vanessa to forgo the deposit on the Annual Conference was approved.
- X. Announcements**
- A. The Next meeting: August 11, 2020 at 1 pm location/method TBD
- XI. Motion to adjourn -**
- A. On a motion from Nancy and a second from Scott the meeting was adjourned at 2:36 pm.

*Respectfully submitted,
Sheryl Sollars*