

Evergreen Indiana Executive Committee Minutes for April 14, 2020

I. Call Meeting to Order

- A. Winnie Logan, Chair, called the meeting to order at 1:02pm

II. Roll Call and Welcome

- A. Attended Committee Members attending Remotely
 - 1. Winnie Logan, New Castle-Henry County, Chair
 - 2. Vanessa Martin, Greensburg-Decatur County Public Library
 - 3. Scott Tracey, West Lafayette Public Library
 - 4. Sheryl Sollars, Westfield-Washington Public Library, Secretary
 - 5. Judi Terpening, Jefferson County Public Library, Chair-Elect
 - 6. Krista Ledbetter, Morgan County Public Library
 - 7. Brenda Campbell, Hagerstown-Jefferson Township Public Library
 - 8. Nancy Disbro, Andrews-Dallas Township Public Library
- B. Non-Voting Members attending Remotely
 - 1. Wendy Knapp, ISL
 - 2. Ruth Frasur, ISL
 - 3. Anna Goben, ISL
 - 4. Lynn Floyd, ISL
- C. Guests/Committee Representatives attending remotely
 - 1. Britta Dorsey, Cataloging Committee Chair
 - 2. Celia Bandelier, Roanoke Public Library
 - 3. Sarah Childs, Hussey-Mayfield Public Library
 - 4. Sherri May, Brownstown Public Library
 - 5. Sandra Osborne, Mooresville Public Library

III. April 14, 2020 Agenda

On a motion from Judi and a second from Nancy the April 14, 2020 agenda was approved.

IV. Approval of the Minutes

On a motion from Judi second from Vanessa the February 11, 2020 minutes were approved, with the deletion of the second occurrence of Vanessa's name in those present.

V. Indiana State Library Report

- A. Migrations
 - 1. Fortville-Vernon Township Public Library - Pushed back to late May or early June
- B. Training Report
 - 1. Since the 2020 Annual conference was cancelled, Ruth is working with 2020 Conference presenters for having virtual programs in possibly July
 - 2. Cataloging Training is happening Thursday 4/15 and Friday 4/17
- C. Evergreen Project Status - No updates
- D. Development
 - 1. Lynn is scheduling the Upgrade to 3.4.2
 - 2. It will take a long weekend, possibly Memorial Day weekend, just depends on the current situation.
- E. Fiscal Report
 - 1. Purchased Reference USA

- a) Planning a major marketing campaign

VI. Subcommittee Reports

A. Cataloging

- 1. Committee Met in March and had a very productive meeting
 - a) Upload Chapters to the Manual
 - b) Working on Merging combo packs
 - c) Local Genre Heading thesaurus
 - d) Procedures for series
 - e) Standard wording for Award books

B. Econtent

- 1. Instant Access with Overdrive decided not to go forward with this, not enough information to verify residency
- 2. Discussed Reference USA
- 3. Member Libraries continuing to buy on Overdrive to try to keep up with demand during the COVID-19 situation

C. Patron Services --

- 1. Cancelled

D. Strategic Plan --

- 1. No report

VII. Unfinished Business

A. COVID-19 Emergency Response

- 1. Further extension of open circs/accounts -
 - a) On a motion from Scott and a second from Krista it was approved unanimously to extend all open circulations and patron account expirations until June 30, 2020.
- 2. Holds Type Editor
 - a) On a motion from Nancy and second from Scott it was approved unanimously to have Anna get quotes on a Holds type editor.
- 3. Evergreen Indiana Mobile
 - a) Anna presented two different apps HemLock/Cox and Capira Technologies. Pricing and capabilities of each app were presented and discussed.
 - b) On a motion from Nancy and a second from Krista the Hemlock/Cox app was approved unanimously.

VIII. Announcements

- A. The Next meeting: June 10, 2020 at 1 pm at Plainfield Guilford Township Public Library (pending the status of active Stay-at-home/essential travel orders)

IX. Motion to adjourn -

- A. On a motion from Nancy and a second from Scott the meeting was adjourned at 1:50 pm

*Respectfully submitted,
Sheryl Sollars*