



## MINUTES

Evergreen Indiana Executive Committee Meeting  
Tuesday, 13 December 2016, 1:00 p.m.  
Indiana State Library

### Members Present:

Monica Casanova, Monticello-Union Township Public Library  
Krista Ledbetter, Morgan County Public Library  
Jennifer McKinley, Morgan County Public Library  
Scott Tracey, West Lafayette Public Library  
Mary Glaser, Plainfield-Guilford Township Public Library  
Montie Manning, Alexandria-Monroe Public Library  
Sherri Risse, Spencer County Public Library

### Absent:

Nancy Disbro, Andrews Dallas Township Public Library  
Janet Wallace, Shelby County Public Library

### Non-Voting Members Present:

Anna Goben, Indiana State Library  
Jason Boyer, Indiana State Library  
Wendy Knapp, Indiana State Library

### Guests Present:

Sarah Childs, Hussey-Mayfield Public Library  
Mindy Tuceryan, Danville Public Library

- I. Chair Scott Tracey called the meeting to order at 1:00 p.m.
- II. On a motion made by Krista Ledbetter and a second by Montie Manning, the Agenda was approved as amended.
- III. On a motion made by Jennifer McKinley and a second by Montie Manning, the October 11th Minutes were approved.
- IV. Indiana State Library Report- Anna Goben
  - A. Migration schedule
    1. Washington Carnegie Public Library - Late winter
    2. Walkerton-Lincoln Twp PL - Currently recataloging
    3. Knightstown Public Library - Re-cataloging beginning in January
    4. Spiceland Public Library - Re-cataloging beginning in January

- B. Hack-a-away 2016, went really well. Will do it again next year. Combination meeting. Oversight board held additional meetings to move forward with the International Meeting
- C. EVGILS 2017
  - 1. April 5-8, Covington, Kentucky
  - 2. CFP and registration currently open
- D. SRCS
  - 1. Phase 2 application period open now
  - 2. Those who postponed during Phase 1 need to reapply. There are 60 odd active members. Discussion on progress for non-EI libraries. January 31st is the deadline. Hard borrowing statistics need to be drawn. Montie asked Anna if she knows any libraries that are working together to roll out the borrowing. Scott says they leave out a laptop on their circ desk for patrons to borrow. Staff can help out if needed. Montie wants to collaborate to come up with best practices. They're lending, but not borrowing. Scott Tracey said he's interested in working with Montie. Anna will put out a call out in the community to collaborate.
- E. Development Projects
  - 1. Authority Browse
    - a) Tech specs reviewed and approved
  - 2. User Buckets
    - a) Tech specs reviewed and approved
    - b) Testing scheduled for Q1 2017
- F. Authority Control Arrives!
  - 1. December implementation
  - 2. Standardization of controlled entries
  - 3. Insertion of RDA fields (3XX)
  - 4. Includes insertion of Lexile measures
  - 5. Ongoing and updated quarterly on new records
  - 6. Limited cataloging in December
  - 7. Training in early 2017
- G. Upgrade 2016
  - 1. December 31-January 1, 2016
  - 2. Moving to 2.11
  - 3. Trainings this week
- H. Zepheira/Bibframe
  - 1. EI data loaded
  - 2. Testing interface- Feeding records to Google. Will list the libraries where they're located. Search engines will find records. We're one of the first consortiums to do this. MCLS will do a Linked Data Conference. Jason thinks we can publish next week.
- I. Implementations

1. "audiobook new" circ mod live
- J. Upcoming Community Appeals & Notices
  1. 2017 EI Annual Conference presenters and registration
  2. Committee nominees
  3. 2017 Membership Fee bills
- V. Committee Reports
  - A. Cataloging- Sarah Childs
    1. One member resigned. One opening in the new year.
    2. Recertification for cat 1 status will be moved to March. Want to include information on the update as well as the authority cataloging.
  - B. eContent – Montie Manning
    1. \$40,000 unspent earlier in the year, now down to \$17,000. Overdrive interface update backlash. Nebulous, no specific feedback. When patrons click on YA, they get stuck. Now it'll save your username. You have to login every time.
    2. Circulation is increased 55,000 over in Overdrive from last year.
    3. Dear Reader did a presentation. They felt that Wowbrary was a better service. Anna will get pricing for those interested. Dear Reader more expensive.
    4. Their next meeting is on February 14, 2017
  - C. Patron Services- Mindy Tuceryan
    1. Haven't met since their last meeting
    2. Working on refresher courses. Britta will have it done by the time they meet next week.
    3. Attended regional roundtable and discussed location of barcodes
- VI. Unfinished Business
  - A. No unfinished business
- VII. New Business
  - A. New Member Applicant
    1. New Castle-Henry County Public Library
      - a) 40,389 Residents (Class A)
      - b) Henry County
      - c) Winnie Logan, Director
    2. Krista Ledbetter made a motion to accept New Castle-Henry County Public Library, Montie Manning seconded. Motion carried.
  - B. EVGILS Scholarships
    1. \$5000 budgeted
    2. Offer a range of scholarships?
      - \$650 (full conference)
      - \$150 (one day ticket)
      - \$100 (pre-conference only)

3. Proposed levels from Anna. Discussion about levels, how much to fund. Soliciting conference presentations that will affect frontline staff. Marriot in Covington is the venue. Registration is open now. Early-bird discounts. Early bird ends February 1. Somebody needs to submit a proposal for those who will be funded. Scott asked if we're asking for the same information as last year's application. Members were fine with this. Krista Ledbetter made a motion to accept last year's application with the levels proposed by Anna; Sherri Risse seconded. Motion carried.
- C. Regional Roundtables
1. Anna wants to transition to doing the roundtable every other year. One of the consortiums in MA is already doing this and it has worked really well. Anna was influenced by one of the sessions she attending at EI International. Anna estimates she can do it with 20-25 days in the year out of the office. Anna is proposing trying this in 2017. With the new standards in place in 2018, the roundtables will then be LEU eligible.
  2. Numbers overall were down
  3. Transition to an every other year schedule
  4. In alternate year, admin team travels to member libraries to gather input and provide on-site assistance
  5. Jennifer McKinley made a motion to accept the proposed schedule and Sherri Risse seconded. Motion carried.
- D. Bylaws Amendment Proposal
1. That the exit fee be updated to match 1 year membership fee with a minimum of \$500.
  2. Currently stands at \$5,000.
  3. We can set a cap. Second round of migration would not be subsidized. Discussion to make it less punitive for libraries who want to exit and see this as a detriment. Discussion about how cumbersome it would be remove another library's records from the database. Exit terms are 180 days (six months). Three parts:
    - a) Minimum \$500, maximum \$5000
    - b) Two years before they can come back
    - c) No subsidies the second time around for migration
  4. Anna will bring language in February. Anna just needs consensus today. She'll write it up for two years and we can keep talking about it.
- E. Permissions Update
1. Standardization
  2. Policy compliance
  3. Minimum training standards
  4. Principle of least privilege

5. Discussion about unbarring patrons. Discussion about permissions. There is no profile that can do everything. You can get multiple profiles. Monica Casanova makes a motion to accept staff permission updates; Jennifer McKinley seconded. Motion carried.

VIII. Announcements

- A. The next meeting will be on Tuesday, February 14, 2017 at 1 p.m. at the Indiana State Library, Room 401.
- B. Following a motion made by Montie Manning and seconded by Mary Glazer, the meeting was adjourned at 2:27 p.m.

Respectfully Submitted,  
Monica Casanova, Secretary