



MINUTES

Evergreen Indiana Executive Committee Meeting
Tuesday, 14 June 2016, 1:00 p.m.
Indiana State Library

Members Present:

Nancy Disbro, Andrews-Dallas Twp Public Library
Ruth Frasure, Hagerstown-Jefferson Public Library
Mary Glaser, Plainfield-Guilford Township Public Library
Krista Ledbetter, Morgan County Public Library
Jennifer McKinley, Morgan County Public Library
Scott Tracey, West Lafayette Public Library
Sherri Risse, Spencer County Public Library
Kyle Qurazzo, Shelby County Public Library

Absent:

Mary Hartman, Peabody Public Library

Non-Voting Members Present:

Anna Gobin, Indiana State Library
Jason Boyer, Indiana State Library

Guests Present:

Sarah Childs, Hussey-Mayfield Public Library
Jacob Speer, Indiana State Library
Laura Hull, Peabody Public Library
Monica Casanova, Monticello Union Twp Public Library
Janet Wallace, Shelby County Public Library
Jocelyn Lewis, Indiana State Library

- I. Chair Ruth Frasure called the meeting to order at 1:02 p.m.
- II. On a motion made by Kyle Qurazzo and a second by Jennifer McKinley, the Agenda was approved.
- III. On a motion made by Jennifer McKinley and a second by Sherri Risse, the March 31st Minutes were approved.
- IV. Indiana State Library Report- Anna Gobin
 - a. The base policy for the Boone County reciprocal borrowing plan was approved by the SBOA for individual libraries, but they did not approve the cooperative plan.
 - b. The changes to the Circulation Matrix voted on at the March meeting have been made.
 - c. The Evergreen Indiana Annual Conference had 136 people in attendance.
 - d. Starke County Public Library was migrated to Evergreen on April 13th.

- e. Walkerton Jefferson Twp Public Library and Orleans Public Library will migrate on August 22nd and Eckhart and Garrett Public Libraries will migrate on August 1st.
 - f. 5 Evergreen Indiana people attended the Evergreen International Conference.
 - g. We are co-sponsoring the 2017 Evergreen International Conference in Covington, Kentucky along with Consortium of Ohio Libraries (COOL), Kenton County Public Library, Asbury College and Asbury Theological Seminary. Ruth Frasure and Anna Goben are serving on the conference committee.
 - h. The initial training for SRCS has been completed and there will be training specifically for EI libraries late in the summer. The planned go-live date is 08/15/16.
- V. Committee Reports
- a. Cataloging- Sarah Childs
 - i. The Committee has been updating documentation.
 - ii. Lauren McPike from Alexandria Monroe Library has joined the committee.
 - b. eContent – Montie Manning
 - i. The committee is investigating group discounts with Skillsoft.
 - ii. eIDC is increasing to allow 10 items out and 10 holds per card. Magazines are still limited to 5 items out.
 - iii. Patrons are now limited to one purchase recommendation per week.
 - c. Patron Services- Laura Hull
 - i. The committee is creating curriculum for a circulation refresher course and video training.
- VI. Unfinished Business - none
- VII. New Business
- a. New Committee members were announced:
 - i. The Executive Committee new members are Janet Wallace, Monica Casanova and Montie Manning.
 - ii. Cataloging Committee welcomed Lauren McPike.
 - iii. Patron Services Committee new members are Brandy Graves, Sonya Dintaman, and Jill Scarborough.
 - iv. The eContent committee is seeking additional members.
 - b. Executive Committee Officers - On a motion by Scott Tracey, seconded by Kyle Qurazzo, the slate of officers was set as Jennifer McKinley for Chair-Elect, and Monica Casanova as Secretary. Motion carried.
 - c. Circulation matrix updates – There has been a request to increase the number of renewals for audiobooks to two. The discussion was tabled until the Patron Services Committee could review it.
 - d. The 2017 budget was presented for review. Final approval was tabled until the next meeting.
- VIII. Announcements
- a. The next meeting will be on Tuesday, August 9, 2016 at 1 p.m. at the Indiana State Library, Room 401.
 - b. Following a motion made by Kyle Qurazzo, the meeting was adjourned at 2:01 p.m.

Respectfully Submitted,
Krista Ledbetter, Secretary