

# MINUTES

EVERGREEN INDIANA EXECUTIVE COMMITTEE MEETING  
THURSDAY, 9 APRIL, 2015, 2.00 P.M.  
FORT BENJAMIN HARRISON INN

## Members Present:

- Ruth Frasur, Hagerstown-Jefferson Twp Public Library
- Shawn Heaton, Van Buren Public Library
- Kerry Green, Hussey-Mayfield Memorial Public Library
- Krista Ledbetter, Morgan County Public Library
- Sheryl Sollars, Westfield Washington Public Library
- Kyle Qurazzo, Shelby County Public Library
- Janet Wallace, Shelby County Public Library
- Christine Sterle, Thorntown Public Library
- Mary Hartman, Peabody Public Library

## Non-Voting Members Present:

- Anna Goben, Indiana State Library
- Jason Boyer, Indiana State Library
- Jennifer McKinley, Morgan County Public Library

- I. Chair Sheryl Sollars called the meeting to order at 2.00 p.m.
- II. On a motion made by Kerry Green and a second by Mary Hartman, the Agenda was approved.
- III. On a motion made by Janet Wallace and a second by Ruth Frasur, the February Minutes were approved.
- IV. Indiana State Library Report - Anna Goben
  - a. The Ethics and Policy Audit are now complete. Just under 1,300 staff around the state responded. Anna is continuing to collect updated policies.
  - b. 2015 Slate of Committee Nominees. There is also a replacement opening. Portia Kapraun of the Patron Services Committee is taking a position with a non-Evergreen library.
    - i. Cataloguing: 1 nominee
    - ii. Executive: 6 nominees
    - iii. Patron Services: 9 nominees
  - c. Evergreen Indiana Membership Fee

- i. Notices went out on 15 March.
        - ii. DLGF has recommended a new budget line item classification for this expenditure: 3.147 Evergreen Indiana
      - d. Standards and Evergreen Indiana: 21% of Evergreen libraries had a standards issue for 2014. All have provided waiver requests to the ILHB. ILHB will now review and waive or reject requests on 22 April 2015.
      - e. eReaders and Playaways: The eReader circulation modifier has been implemented. The Cataloguing Committee has requested a new icon reflecting the change.
      - f. Reports Project:
        - i. The Evergreen Community was polled for the most helpful templates.
        - ii. The recommended templates were moved to the "Community Favorites" folder in Admin.
        - iii. Next Steps
          1. Review all existing templates in Admin folder for accuracy and usability
          2. Eliminate or update templates that are faulty
          3. Poll the Community for universally useful templates for future development
- V. Committee Reports
  - a. Cataloguing - Anna Goben
    - i. The Committee has decided that they are not going to limit committee participation to terms. They will put out a call each year to see if anyone is interested in serving.
    - ii. Catalogue updates
      1. Requested a new icon for Playaways.
      2. Elimination of duplicated Summary content in catalogue. This was referred to the Patron Services Committee.
    - iii. Training
      1. The Spring Roundtable will be on Record Management.
      2. Advanced Cataloguing seminar series: about 40 people participated in the 1<sup>st</sup> seminar.
      3. The curriculum for the Cat1 Refresher course has been set. Once it is complete, staff can take it at their own leisure.
  - b. eContent - Shawn Heaton

- i. EBSCO Flipster magazines contacted Anna to report they now have over a year of back issues available. They are willing to give another demo. Significant price breaks have been offered for the consortium with additional breaks to those Libraries who use EBSCO for print magazine renewals. No directive was given to Anna regarding additional demos for this product. EBSCO is also offering a marketing product called Library Aware. There are some 'plus' products also on the table for discount. EBSCO recently acquired Rosetta Stone, and a language learning platform is to come. No pricing on this as of yet.
    - ii. Periodicals via Overdrive – Product seems to be going well. Circulations are going up and in January we had 1200 checkouts. In 2016 platform fee will be \$3000. In future years this may go up to \$5000.
    - iii. Entering Overdrive records in the catalog – A lengthy discussion was held regarding this issue. One major concern regarding this topic is the sheer size of current collection – do you catalog everything, part of the current collection, or just going forward? Committee members discussed who would be doing the cataloging: buying records or collectively using member libraries and their staff to enter records.
  - c. Patron Services - Jennifer McKinley
    - i. The Committee is updating the training manual.
    - ii. A subcommittee has been created to work on the Pest Policy
    - iii. Driver's License as a form of ID: The Committee polled the Evergreen community and are reviewing the results. The community is still evenly split on the question and the Committee is diligently working on a solution. Anna has an initial rough draft which will go to the Patron Services Committee for review. This policy will not work as just a local decision and needs to be consortium-wide because our patrons travel between libraries.
- VI. Unfinished Business.
  - a. Mission Statement Review - Krista and Kerry
    - i. They are still working on this.
- VII. New Business
  - a. Damaged eNotices: This was referred from APLS. Should automatic emails be sent out to patrons when an item has been marked "damaged"? The general consensus is no, but the Committee will wait to see why APLS wants this.

- b. Evergreen International Tri-State bid for the 2016 conference (Indiana, Kentucky, Ohio): Ruth Frasure made a site visit to Covington where she and several other librarians toured possible venues. Joe Knueven, director of the Germantown Public Library, will submit a proposal. North Carolina has also expressed an interest, but we do not yet know the status of this. Evergreen Indiana EC is tentatively setting the date for next year's conference for 31 March - 1 April. (Motion made by Shawn Heaton and seconded by Janet Wallace. Motion carried.) If we get the International Conference, we will not have an annual conference here. The international Conference date has been set for 12-16 April 2016.
- c. Open Source Comes to Campus (<http://campus.openhatch.org>): Ruth Frasure has participated in this on a number of occasions. The purpose is to get students interested in Evergreen by teaching them the tools and culture of open source development.
- d. Friends/Foundation for Evergreen Indiana: Ruth Frasure would like to see community support networks for the Evergreen consortium that could perhaps raise funds for various things, such as development. Perhaps the EI libraries could add a link to their websites for donations.
- e. Upgrade 2015: The target for Evergreen's next upgrade is 30 December 2015 - 3 January 2016. The next version will probably be 2.9.x. On a motion made by Krista Ledbetter with a second by Sheryl Sollars, the Committee unanimously approved the above dates for the upgrade.

VIII. Announcements

- a. The next meeting will be on 9 June 2015, at 1 p.m. at the Westfield Washington Public Library.
- b. The meeting was adjourned at 2.50 p.m. with a motion made by Shawn Heaton and seconded by Kyle Qurazzo.

Respectfully submitted,  
Shawn Heaton