

To: Evergreen Indiana Pilot Libraries
From: Jim Corridan and Martha Catt
RE: Evergreen Indiana Pilot Libraries Financial Responsibility
Date: July 30, 2008

The financial responsibility that each Pilot Library has at this time will include the following:

- ✓ Provide desktop computers that meet the following specifications for use in the Pilot Library by patrons and staff.

Computer stations compatible with Windows 2000 at a minimum
Usual circulation station equipment for your library
Usual online public access catalog equipment for your library

- ✓ There may be a need to re-barcode materials in some of the Pilot Libraries. The State Library will assist Pilot Libraries with some of the costs if re-barcoding is necessary in your library.
- ✓ Provide connection to the Internet in your Library that is at least DSL speed.
- ✓ Send Library staff to scheduled training for Evergreen Indiana.
- ✓ Send Library staff to work on committees for Evergreen Indiana.